



<b>Job Title</b>	<b>Director of Junior Women’s Lacrosse</b>	
<b>Accountability</b>	Club Committee Executive	5-6 hours per week
<b>GENERAL DESCRIPTION - OBJECTIVES</b>		
To be responsible for the management and co-ordination of matters relating to Junior Women’s Lacrosse. Ensure that appropriate systems are in place that will enable junior women’s lacrosse to operate and progress.		
<b>RESPONSIBILITIES</b>		
<ul style="list-style-type: none"> <li>• Monitor the progress of junior women’s teams and the club’s future at junior level.</li> <li>• Consult with Director of Development for the development process of junior women’s lacrosse and age groups to be targeted for the season.</li> <li>• Organise team managers for each team and ensure they understand and complete the tasks required including sporting pulse result entry after each game.</li> <li>• Ensure coaching applications are advertised in accordance with the constitution to the club’s junior women’s base.</li> <li>• Ensure accredited officials are provided for all junior fixtures.</li> <li>• Ensure all members are aware of the Lacrosse WA scheduling, improvements, and changes to Lacrosse WA rules for the junior women’s lacrosse season each year.</li> <li>• Provide input/advice on any changes to LWA rules and regulations.</li> <li>• Foster team spirit amongst all players and encourage them to participate in a sporting manner.</li> <li>• Ensure all members are aware of and apply the principles of the Code of Conduct and Codes of fair play.</li> <li>• Be aware of weekly team selections for junior women’s lacrosse in consultation with the Director of Senior Women’s Lacrosse.</li> <li>• Assist the Director of Senior Women’s Lacrosse in future planning for juniors progressing to senior women’s lacrosse at club level.</li> <li>• Consult with Director of Junior Men to see who is attending the Lacrosse WA Junior Lacrosse Council meetings as scheduled.</li> </ul>		

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<ul style="list-style-type: none"> <li>• Encourage all junior women and parents to volunteer throughout the season to support the club for functional activities.</li> <li>• Consult with junior parents to ensure a representative is on the social committee.</li> <li>• Prepare monthly reports for presentation at Management Committee meetings.</li> <li>• Prepare annual report for AGM by second Wednesday in October and email to Club Manager</li> <li>• Assist officers and sub-committees in their duties.</li> <li>• Assist with other matters that may arise from time to time.</li> <li>• Use club allocated email address ( <a href="mailto:jnrwomens@bayswaterlacrosse.com.au">jnrwomens@bayswaterlacrosse.com.au</a> ) for all correspondence.</li> </ul>			
<b>QUALIFICATIONS - ACCREDITATIONS</b>			
<b>Essential</b>		<b>Desirable</b>	
		<b>Excel</b>	
<b>REPORTING</b>			
<ul style="list-style-type: none"> <li>• Provide a report on any aspect of the portfolio operations to the monthly Committee meeting.</li> </ul>			
<b>RELATIONSHIPS</b>			
<ul style="list-style-type: none"> <li>• Reports to the Club Committee.</li> <li>• Liaises with the Executive.</li> <li>• Liaises with key stakeholders.</li> </ul>			