# Bayswater Lacrosse Club



### Role Description

| **Job Title** | **Director of Junior Women’s Lacrosse** |
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| **Accountability** | Club Committee Executive | **5-6 hours per week**  |
| General Description - Objectives |
| To be responsible for the management and co-ordination of matters relating to Junior Women’s Lacrosse and to ensure that appropriate systems are in place and operating that will enable junior women’s lacrosse to operate and progress. |
| Responsibilities |
| * Monitor the progress of junior women’s teams and the club’s future at junior level.
* Liaise with Directors of Recruitment and Development for the development of junior women’s lacrosse and age groups to be targeted for the season.
* Organise team mangers for each team and ensure they understand and complete the tasks required including sporting pulse result entry after each game.
* Organise coach’s nominations and ensure coaching applications are advertised in accordance with the constitution.
* Ensure accredited officials are provided for all junior fixtures.
* Ensure all members are aware of the Lacrosse WA scheduling, improvements and changes to Lacrosse WA rules for the junior men’s lacrosse season each year.
* Provide input/advice on any changes to LWA rules and regulations
* Foster team spirit amongst all players and encourage them to participate in a sporting manner.
* Ensure all members are aware of and apply the principles of the Code of Conduct and Codes of fair play.
* Be aware of weekly team selections for junior women’s lacrosse in consultation with senior women’s coaches.
* Provide leadership in future planning for juniors progressing to senior women’s lacrosse at club level.
* Liaise with Director of Junior Men to see who is attending the Lacrosse WA Junior Lacrosse Council meetings as scheduled if needed
* Encourage all junior women and parents to volunteer throughout the season to support the club for functional activities.
* Liaise with junior parents to ensure a representative is on the social committee
* Prepare monthly reports for presentation at Management Committee meetings
* Prepare annual report for AGM by second Wednesday in October and email to Club Manager
* Assist officers and sub-committees in their duties.
* Assist with other matters that may arise from time to time.
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| Qualifications - Accreditations |
| **Essential**  | **Desirable****Excel** |
| Reporting |
| * Provide a report on any aspect of the portfolio operations to the monthly Committee meeting.
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| Relationships |
| * Reports to the Club Committee.
* Liaises with the Executive.
* Liaises with key stakeholders.
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