# Bayswater Lacrosse Club



### Role Description

| **Job Title** | **Director of Senior Women’s Lacrosse** |
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| **Accountability** | Club Committee & Executive | **2-3 hours per week**  |
| General Description - Objectives |
| To be responsible for the management and co-ordination of matters relating to Senior Women’s Lacrosse and to ensure that appropriate systems are in place and operating that will enable senior women’s lacrosse to operate and progress |
| Responsibilities |
| * Monitor the progress of senior women’s teams and the club’s future at senior level.
* Liaise with Directors of Recruitment and Development for the development of senior women’s lacrosse and players to be targeted for the season.
* Organise team mangers for each team and ensure they understand and complete the tasks required including sporting pulse result entry after each game.
* Organise coach’s nominations and ensure coaching applications are advertised in accordance with the constitution.
* Organise International Players to comply with the Lacrosse WA quota. Contact and send club information to international players, manage and assist international players throughout their stay.
* Liaise with coaches and players regarding the commencement of preseason.
* Ensure accredited officials are provided for all senior fixtures.
* Set up a mentoring program for junior players with nominated senior players each year
* Check all players and volunteers are registered in Sporting pulse and monitor outstanding fees.
* Ensure all members are aware of the Lacrosse WA scheduling, improvements and changes to Lacrosse WA rules for the junior men’s lacrosse season each year.
* Provide input/advice on any changes to LWA rules and regulations
* Foster team spirit amongst all players and encourage them to participate in a sporting manner.
* Ensure all members are aware of and apply the principles of the Code of Conduct and Codes of fair play.
* With the assistance of the committee deal with any complaints made against senior women members throughout the season.
* Arrange weekly team selections for senior women’s lacrosse in consultation with senior women’s coaches. Ensuring all players are contacted prior to 12pm Friday.
* Attend or arrange for another senior member to attend the Lacrosse WA senior women meetings as scheduled by Lacrosse WA.
* Provide leadership in future planning for senior women’s lacrosse at club level.
* Encourage all senior women to volunteer throughout the season to support the club for functional activities.
* Liaise with senior women to ensure a representative is on the social committee
* Prepare monthly reports for presentation at Management Committee meetings
* Prepare annual report for AGM by second Wednesday in October and email to Club Manager
* Assist officers and sub-committees in their duties.
* Assist with other matters that may arise from time to time.
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| Qualifications - Accreditations |
| **Essential**  | **Desirable** |
| Reporting |
| * Provide a report on any aspect of the portfolio operations to the monthly Committee meeting.
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| Relationships |
| * Reports to the Club Committee.
* Liaises with the Executive.
* Liaises with key stakeholders.
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